

The meeting took place at the Old District Court House Meeting room in Fincastle.

**Members Present:** Mary Bess Smith, Pam Binns, Ed Bordett, Paige Ware, John Thomas and Bill Gaul

Absent:

**Staff Present:** Town Manager David Tickner and Clerk Joan Boothe

**Also Present:** Scott Critzer

Mayor Smith called the meeting to order at 7:00 p.m. and determined that there was a quorum present for the purpose of conducting business.

**1. Reading /Approval of September 9, 2021 Meeting**

The minutes for September 9, 2021 meeting were approved as submitted.

**2. Additions to Agenda and Approval of Agenda**

The agenda was approved as presented.

**3. Reports**

**a) Financial**

**i. Approval of monthly bills for October 2021**

The monthly bills for September 2021 were approved for payment.

**ii. Treasurer's Reports – accounts for September 2021**

The Treasurer's Reports for General, Water/Sewer and Sidewalk funds were approved as presented. The mayor noted that the recent closure of a restaurant will affect the Town's overall meals taxes.

**b) i. Halloween activities update**

The Town Manager stated that the usual preparations are being made in anticipation of trick-or-treating on Halloween night. He stated that the Sheriff's Department has been contacted regarding providing extra safeguards. He added that the Virginia Department of Health is not making any formal recommendations for this event due to the ongoing pandemic.

**ii. Sidewalks work status**

Town Manager provided Council with estimates from EAL Concrete for sidewalk work in various locations in town. Discussion followed. Mayor Smith stated that she wanted to talk with Board of Supervisors member

Bailey and the Virginia Department of Transportation regarding the ramp work needed on Hancock Street.

Bill Gaul made a motion to proceed with the sidewalk repair work in front of the Presbyterian Church on Back Street. The motion was seconded by Ed Bordett. John Thomas stated that the historic “carriage steps” should be retained and not demolished. There being no further comments, the motion and second carried by the following vote:

Yes: Mayor Smith, Ed Bordett, Pam Binns, Paige Ware, John Thomas and Bill Gaul  
No: None  
Abstain: None

Council discussed the estimate for the fill dirt and seeding for the two blocks of sidewalk on Hancock Street. Council by consensus agreed that the price provided was too high. The Town Manager was directed to solicit other estimates.

**iii. Big Spring Park update**

The Town Manager stated that stone mason Mike Blankenship had provided an estimate for moving and resetting the monument. He also discussed Tyler Jolin’s ongoing work to scrape and paint the fence. Discussion followed.

Paige Ware made a motion to proceed with the monument resetting with Mike Blankenship. The motion was seconded by Bill Gaul carried by the following vote:

Yes: Mayor Smith, Ed Bordett, Pam Binns, Paige Ware, John Thomas and Bill Gaul  
No: None  
Abstain: None

Scott Critzer recommended an aeration company for the pond.

**iv. Town Council follow up**

The Town Manager provided Council with the follow up from the previous Council meeting. Council discussed a number of streetlights out. Town Manager was instructed to contact AEP to resolve.

**4. Citizen comments**

There were no citizen comments.

**5. Other matters/discussion items from council**

The Town Manager discussed the need for Council to appoint a new interim member. Discussion followed. John Thomas recommended putting an ad in the local newspaper soliciting interest.

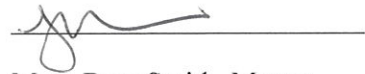
**8. Adjournment**

There being no further business council adjourned at 7:50 pm

Approved:



David Tickner, Town Manager



Mary Bess Smith, Mayor